

# Georgia Poison Center Meeting Agenda

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April 28th, 2026  
Staff Meeting  
1:30pm-4:30pm

**Special Guests:** Bernard Gordon, Human Resources Consultant

**1:30 PM – Brief Meeting Introduction – SH, GPL, BM**

- FMLA/ Resignations/ Terminations – MG
- Open Positions/New Hires/ Position Changes/ Recognition – MM, JGH
- **SR says HELLO!**

**1:40 pm –Bernard Gordon, HRC**

**1:45 pm – Education Department – BO**

- Health Fairs – 2 in the month of April (TY-DD!). Next HF's are at the Cobb Safety Village on 6/9 (SH, SP), 6/23,7/23 (TW). Currently working on getting the daycare credits re-approved.
- Presentations – SP- Snake Bites- Nursing Grand Rounds in May + a Senior Poison Presentation in June
- Online Poison Prevention Training Program – EMS credits have been renewed.
- Quarterly Newsletter – sent last week
- Annual Report – Posted on website
- Other Projects – starting to work on updating our brochures to match our branding style

**2:00 pm – ECMO GUIDELINE REVIEW – Emily Kiernan, DO Med Tox Attending**

**2:20 pm – Information Technology Update – GPL, CNP IT**

- BE AVAYA READY, every shift!
- New Smart/White Boards- Training/ Access
- Ring Central contract update
- AirFax replacement?
- Machine restarts
- SharePoint- Guidelines/Protocols

**2:30 PM – GPC Operation – SLH, CH**

- Budget update
- Staff Evaluations, May 2026
- NACCT'26
- CSPI Exam '26
- Animal Bite Encounter Documentation
- PH Updates
- Tox Fellow Evals \*Thank you\*

**3:00 pm – World Cup/ Mass Gathering Exposure Concerns – APC Webinar (1.5 hrs)**

**4:30 pm – Meeting Adjourned**

**\*\*\*\*\* Next Meeting May 26<sup>th</sup>, 2026, 1:30p to 4:30p \*\*\*\*\***

*Confidentiality Statement: "All proceedings, records, and reports of this meeting, pursuant to its purpose to reduce the morbidity and mortality of our patient population and to enhance patient care, is considered strictly confidential and entitled to all protections provided by law."*